



Committee and Date

Health and Wellbeing Board

1st November 2018

MINUTES OF THE HEALTH AND WELLBEING BOARD MEETING HELD ON 13 SEPTEMBER 2018 9.30 - 11.23 AM

Responsible Officer: Shelley Davies

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Present

Councillor Lee Chapman (Chairman)	PFH Health and Adult Social Care
Professor Rod Thomson	Director of Public Health
Councillor Lezley Picton	PFH Culture and Leisure
Councillor Nicholas Bardsley	PFH Children's Services and Education
Andy Begley	Director of Adult Services
Dr Julie Davies	Director of Performance and Delivery, Shropshire CCG
Lisa Wicks (substitute for Julian Povey)	Shropshire CCG
Ros Preen	Shropshire Community Health Trust
David Coull	Chairman, Shropshire Partners in Care (Chief Executive Coverage Care Services)
Mandy Thorn	Business Board Chair (Managing Director Marches Care)
Cathy Riley	Managing Director Shropshire Care Group, MPFT

Also in attendance:

Val Cross, Penny Bason, Phil Evans, Becky Jones, Ann-Marie Speake, Laura Fisher, James Warman, Rachael Allen, Chris Westwood, Councillor Madge Shingleton, Councillor Karen Calder.

29 Apologies for Absence and Substitutions

The following apologies were reported to the meeting by the Chair

Karen Bradshaw	Director of Children's Services
Sarah Hollinshead-Bland	Service Manager, Adult Safeguarding, Shropshire Council
Neil Nisbet	Finance Director and Deputy Chief Executive, SaTH
Nicola McPherson	VCSA

30 Disclosable Pecuniary Interests

Members were reminded that they must not participate in the discussion or voting on any matter in which they had a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

31 Minutes

RESOLVED:

That the Minutes of the meeting held on 8 March 2018, be approved and signed by the Chairman as a correct record subject to the following amendments:

- Cathy Riley – Managing Director Shropshire Care Group, MPFT to be added to the list of those present; and
- Neil Carr - Chief Executive, SSSFT to be removed from the list of those present

32 Public Question Time

A public question was received from Mr John Bickerton, local resident in relation to the Community Enablement Team (copy attached to the signed Minutes). In response, the Director of Public Health confirmed that the budget for the Community Enablement Team had been secured to March 2019 and advised that a full response on the matter would be provided in writing to Mr Bickerton.

A public question was received from Nicola McPherson, Chief Officer, Mayfair Community Centre in relation to the recently published Civil Society Strategy (copy attached to the signed Minutes). The following response was provided by Dr Julie Davies, Shropshire CCG:

Shropshire CCG and Local Authority are working together to ensure the requirements within the recently published Civil Societies Strategy are reviewed in line with the existing Compact, to ensure there the Shropshire Compact is aligned.

The CCG and LA have consolidated the grant funding through the Better Care Fund in 2018-19, this was to ensure the Voluntary Sector organisations were integrated into the provider process.

The Better Care Fund has been a key opportunity for Voluntary and Third Sector providers, which has been incredibly well received. Shropshire Local Authority and CCG will be reviewing how engagement with the Voluntary Sector is managed going forward, particularly in response to the need and voices of Shropshire residents.

Gail Fortes-Mayer (gail.fortesmayer@nhs.net) will be the CCG contact in relation to this matter.

33 System Update

33i The Sustainability and Transformation Plan for Shropshire, Telford & Wrekin

Phil Evans, STP Director introduced the STP Programme update (copy attached to the signed Minutes). He noted that further information on two elements of the STP would be discussed further under separate agenda items and reported that interviews for the new Chairman would take place on 26 September 2018.

The STP Director referred to the Integrated Care System Development Programme offered by NHS England. The Chairman referred to similar programmes that had failed due to lack of drive to pull together and queried why this programme would be different. In response the STP Director explained that 20 STPs were involved in this programme, therefore the output would be better and added that the new independent Chair was a key element of the programme.

33ii Future Fit

Phil Evans, STP Director introduced the Future Fit update (copy attached to the signed Minutes). The STP Director informed the Board that the consultation had finished on 11th September 2018 he noted that there had been a very high volume of responses received and outlined the timescale for the next phase of the programme.

The STP Director drew attention to the RAG rated delivery dashboard and reported that all aspects were on target apart from the Equalities Impact Assessment and Travel and Transport (Ambulance Services) but assured the Board that both of these reports were on track.

In response to a question, the STP Director confirmed that the high response rate to the consultation had been anticipated and there was sufficient resources available to carry out analysis of the responses.

33iii Shropshire Care Closer to Home

Lisa Wickes, Head of Out of Hospital Commissioning & Redesign introduced the Shropshire Care Closer to Home update (copy attached to the signed Minutes). She referred to the stakeholder Event held in July which was well attended and noted that similar events were planned in future phases.

It was reported that a dedicated website accessible to all had now been set up. The design of Phase 2 had been presented to the Clinical Commissioning Committee on 15 August 2018 and added that there had been a slight delay by approximately 1 month in the timeline of Phase 3.

In response to a query regarding the IT Task & Finish Group to be set up to explore the IT and data infrastructure required to support the programme, the Head of Out of Hospital Commissioning & Redesign noted that Shropshire Council IT team had been asked to be involved in the group and she would welcome input from the independent sector.

In response to a question regarding the delay in Phase 3, the Head of Out of Hospital Commissioning & Redesign stated that the delay was around the demonstrator sites and noted that as the various consultations fed into the programme there was no clear timeline at present but it was hoped that a more defined timeline would be available by the next meeting.

RESOLVED: That the updates be noted.

34 Report from the HWB Joint Commissioning Group

Better Care Fund Update & Performance

Penny Bason, STP Programme Manager introduced her report (copy attached to the signed Minutes) which provided an update on the progress on the Better Care Fund (BCF) and the section 75 Partnership Agreement and outlined the following recommendations: to note the final Partnership Agreement, to approve the BCF Planning Template and BCF Annex and to note Q1 return.

The STP Programme Manager explained that the Partnership Agreement was due to be considered at the CCG Committee on 19 September 2018 following approval from the Joint Commissioning Group and being signed off by Shropshire Council. Members' attention was drawn to the quarter 1 returns set out at Appendix D of the report and it was noted that performance continued to be good.

The Chairman raised concern regarding the lack of progress in relation to the section 75 Agreement and highlighted the difficult position this presented for the Board. In response to these concerns Dr Julie Davies, CCG reported that she was not aware of any issues and was confident that the agreement would be signed at the Committee meeting on 19 September 2018. The Chairman stated that despite these assurances he was not comfortable approving the BCF Planning Template and BCF Annex in the absence of a legally signed agreement and therefore suggested that if all were agreed he would confirm approval remotely subject to confirmation that the Section 75 Legal agreement had been signed at the Clinical Commissioning Committee meeting on 19 September 2018.

RESOLVED:

- a) That the final Partnership Agreement be noted;
- b) That the Chairman be granted delegated powers to approve the BCF Planning Template and BCF Annex remotely subject to confirmation that the Section 75 Legal agreement had been signed at the Clinical Commissioning Committee meeting on 19 September 2018; and
- c) That the Q1 return be noted.

35 STP Estates update

Becky Jones, Strategic Estate Advisor gave a presentation on Shropshire, Telford and Wrekin – a community focused estates approach (copy attached to the signed Minutes). She informed the Board that the estates has the possibility to change lives through transforming the way we approach services delivery and noted that her role was to provide independent advice on how to use estates better for the community now and in the future.

The Strategic Estate Advisor explained that the approach was based on the 'Northfield Principles' and detailed the Health Village project in Staffordshire. She explained that Whitchurch had been identified for a similar project and there were also possible opportunities being discussed in Telford.

In response to a question in relation to the difference regarding the distribution of population in Shropshire compared to Staffordshire, the Strategic Estate Advisor agreed

that all areas were different and therefore each project would be bespoke and confirmed that all organisations would be involved including social care providers.

RESOLVED: That the update be noted.

36 Transforming Care Partnership (TCP) update

RESOLVED: Report deferred to the next meeting of the Health and Wellbeing Board.

37 Food Poverty Alliance - Action Plan

Chris Westwood, Service Delivery and Improvement Manager introduced his report on Food Poverty in Shropshire (copy attached to the signed minutes). Outlined work done by the Shropshire Food Poverty Alliance to develop a Food Poverty Action Plan for Shropshire to reduce the risk of families in Shropshire experiencing food poverty and added that this would be reported to a future meeting.

The Chairman stated that the report made for difficult reading and thanked the Service Delivery and Improvement Manager for the report noting that he was happy for a representative from the Board to attend Food Poverty Alliance meetings.

RESOLVED: That the report be noted.

Councillor Nick Bardsley joined the meeting at this point.

38 Technology Enabled Care Projects

James Warman, Assistive Technology & Telecare Co-ordinator introduced his report on Technology Enabled Care Projects (copy attached to the signed minutes). The Assistive Technology & Telecare Co-ordinator explained that the Housing Team were undertaking a series of Technology Enabled Care Projects to explore how different delivery models for existing telecare provision as well as seeing how the latest consumer technology can be used or repurposed as Technology Enabled Care.

The Assistive Technology & Telecare Co-ordinator outlined the three projects currently underway as detailed in the report:

- Hospital Discharge Telecare Pilot;
- The Broseley Project; and
- Beech Gardens Step-Down Beds.

In response to a question from Councillor Madge Shineton regarding areas that do not have internet access, the Assistive Technology & Telecare Co-ordinator explained that this was the first phase of projects such as one in the Broseley and later phases will look at issues such as internet access and 'not spots'.

RESOLVED: That the report be noted.

The Chairman announced that this would be the last meeting David Coull would attend as he was standing down as Chairman of SPIC at their next AGM. He thanked David for his considerable contribution to the Board and wished him well for the future.